

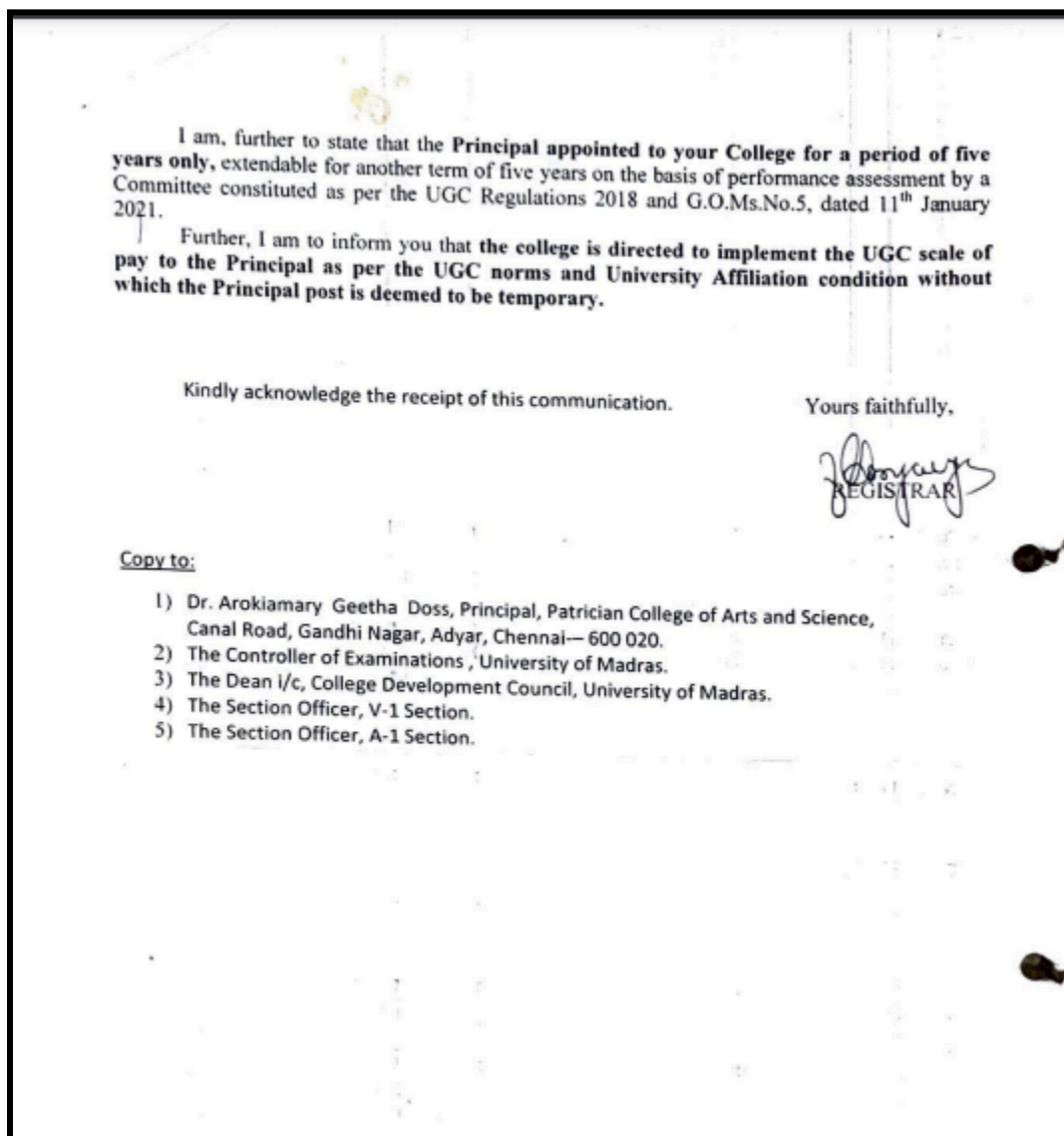




Principal approval Letter from the University of Madras

	Phone: 25399566 e.mail- affiliation2unom@gmail.com	
<b>UNIVERSITY OF MADRAS</b> (Established under the Act of Incorporation XXVII of 1857 – Madras University Act 1923) (State University) Centenary Building, Chepauk, Chennai - 600 005.		
No. A-II/JPR/Principal Approval/Patrician College/2023/ 110		Date: 6 JUN 2023
From The Registrar, University of Madras.		
To The Director and Secretary, Patrician College of Arts and Science, Canal Bank Road, Gandhi Nagar, Adyar, Chennai – 600 020.		
Sir / Madam, Sub: Self-Financing Colleges – Patrician College of Arts and Science, Chennai - Grant approval of qualifications to Dr. Arokiamary Geetha Doss to hold the post of Principal (By Direct Recruitment) – Regarding. Ref: Your letter dated: 15.05.2023.		
<p>With reference to the above letter cited, I am, by direction, to inform you that the approval of qualification has been granted to Dr. Arokiamary Geetha Doss to hold the post of Principal (By Direct Recruitment) for a period of 5 years at your College, w.e.f. 01.06.2023 i.e. for the date of her joining duty, as per the rules of qualification prescribed for the post by the University of Madras.</p>		
Name	Dr. Arokiamary Geetha Doss	
Age & Date of Birth	55 yrs & 02.01.1968.	
Qualifications	M.Com. Commerce First Class – November 1991 – University of Madras.	
Second Language: Tamil	M.Phil. – Philosophy in Commerce –Commended– October 2004 – University of Madras.	
	SET –Commerce – 21.02.2016 – Mother Teresa women's University	
	Ph.D. – Commerce – June 2012 – Mother Teresa women's University	
Teaching Experience	Worked as Assistant Professor in Commerce at Patrician College of Arts and Science, Chennai. From = 01.08.2001 to 11.05.2023 =22 years. Total service = 22 years.	
By Promotion or By Direct Recruitment	By Direct Recruitment	
Selection Committee constituted as per UGC Norms	Constituted	
Date of Appointment Order	11.05.2023	
Date of Joining	01.06.2023	



Affiliation Letters from the University of Madras



Email: registrar@unom.ac.in

**UNIVERSITY OF MADRAS**[Established under the Act of Incorporation XXVII of 1857 -  
Madras University Act 1923  
[State University]PHONE: 25399554  
FAX : 91-44-25360749Prof. Dr. N. MATHIVANAN, M.Sc, M.Phil, Ph.D  
Registrar-in-chargeCentenary Building,  
Chepauk, Chennai - 600 005

No.A1 /PCAS/2021-2022 / 675

Date: 27 NOV 2021

**TO WHOM IT MAY CONCERN**

This is to certify that **Patrician College of Arts and Science**, Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020 is a Self-Financing Arts and Science College (Non-Autonomous) which is affiliated to University of Madras, Chepauk, Chennai- 600 005, since **2001** and for the academic year 2021-2022, the following Courses/Subjects are taught in the said college as per approval.

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
Shift -I U.G Courses - Three years				
1.	<b>B.Com. Courses:</b> (General, Accounting & Finance, Corporate Secretaryship)		Temporary	
2.	<b>B.B.A. Course:</b> Business Administration		Temporary	
3.	<b>B.Sc. Courses:</b> (Computer Science, Visual Communication, Mathematics, Psychology)		Temporary	
4.	<b>BCA Course:</b> Computer Application		Temporary	
5.	<b>B.A. Course:</b> (English)		Temporary	
6.	<b>B.S.W.:</b> Social Work		Temporary	
<b>P.G Courses - Two Years</b>				
7.	<b>M.Com Course:</b> General		Temporary	
8.	<b>M.A. Course:</b> English, Human Resource Management		Temporary	
9.	<b>M.S.W.:</b> Social Work		Temporary	
Shift -II U.G Courses - Three years				
10.	<b>B.A. Course:</b> (Journalism)		Temporary	
11.	<b>BCA Course:</b> Computer Application		Temporary	
12.	<b>B.Com. Courses:</b> (General, Corporate Secretaryship, Accounting & Finance)		Temporary	
13.	<b>B.Sc. Course:</b> (Computer Science, Electronic Media)		Temporary	
<b>P.G Courses - Two Years</b>				
14.	<b>M.Sc. Courses:</b> (Applied Psychology, Mathematics)		Temporary	
15.	<b>M.Phil (Full time):</b> (Social Work, Commerce)		Temporary	

N. Mathivanan  
25/11/2021  
Registrar-in-charge  
UNIVERSITY OF MADRAS.



Phone: 2539 9554 Fax: 91-044-25360749

**UNIVERSITY OF MADRAS**  
(Established Under the Act of Incorporation XXVII of 1857 -  
Madras University Act 1923) (State University)  
Centenary Building, Chepauk, Chennai 600 005.

No A1/SR/PCAS/2023-2024/ 875 Dated: 17 JUL 2023

From  
The Registrar,  
University of Madras.

To  
The Chairman / Secretary / Correspondent,  
Patrician College of Arts and Science,  
Canal Bank Road, Gandhi Nagar, Adyar,  
Chennai - 600 020.

Sir / Madam,

Sub: Colleges - Patrician College of Arts and Science, Chennai - Provisional affiliation granted to start B.Sc. Computer Science with Data Science Degree Course in Shift-I for the Academic Year 2023-2024 - Regarding.

\*\*\*\*

I am, by direction, to inform you that provisional affiliation is granted to the following additional course to offer at your College with an annual intake of students noted against the course for the academic year 2023-2024, subject to condition that the Management of the college should provide Emergency Exit in the laboratory and CCTV Camera in the classroom and also conditions of affiliation.

Further, the Management of the College is directed to implement the Scale of Pay to the faculties as per the existing UGC norms and University Affiliation Conditions, without which the faculties are deemed to be temporary.

S.No	Name of the Course	Sanctioned Strength
1.	B.Sc. Computer Science with Data Science -Shift-I	50 (Fifty)

Sl.No	CONDITIONS OF AFFILIATION FOR COLLEGE
01.	The College shall implement each and every one of the recommendations of the Inspection Commission.
02.	<ul style="list-style-type: none"><li>The Class room shall be according to the norms suggested by the UGC.</li><li>The Library should be strengthened as suggested by the Inspection Commission. The Library shall have common reading room and stack room as per standard prescribed by the UGC / State Government.</li><li>The Library should be kept opened from 8.00 a.m. to 8.00 p.m. on all working days.</li></ul>
03.	The teachers should be paid as per pay scales of UGC/AICTE/VII th Pay Commission of the State Government as the case may be and their salary should be paid through Banks by means of cheques only. This is to be verified by the authorities from time to time.
04.	The maximum number of students admitted to each course shall not exceed the strength sanctioned by the University.
05.	Laboratory shall be strengthened as suggested by the Inspection Commission. The Laboratory shall have sufficient equipments required for performing experiments prescribed for the courses of study. The laboratories shall also have adequate arrangements for gas supply, regular water supply and electricity. The safety standard shall be fully observed.
06.	Necessary Hostel accommodation, staff quarters, play ground are to be provided.



07.	Arrangements shall be made by the College for the conduct of University Examinations.
08.	No donations shall be collected from the students seeking admission to any course of study in the College.
09.	Excess admission shall never be made to any course(s) over and above the sanctioned strength of the respective course(s).
10.	The Management of the College shall not discontinue any existing course without prior permission from the University which should be intimated before 30 <sup>th</sup> September of every year.
11.	The Management shall collect tuition and other fees from the students as per the rates prescribed by the Director of Collegiate Education / Government.
12.	In the interest of maintaining standard of PG Education, the guidelines prescribed by the University for the PG courses shall be followed. The admission to PG courses will be considered as per the guidelines determined by the Syndicate from time to time.
13.	The College should have (i) separate lounge (ii) rest room (iii) toilet (iv) women faculty etc
14.	A Librarian, Physical Director/Directress and a Medical Officer with the prescribed qualification shall be appointed.
15.	Teaching and non-teaching staff shall be appointed as per norms prescribed by the University / UGC / Government for each course including foundation course, allied and application oriented subjects.
16.	No teacher shall be appointed, if he/she has not fulfilled the qualifications as laid down by the University and UGC from time to time.
17.	Teaching and non-teaching staff shall be paid as per the pay scale of State Government/UGC prescribed from time to time.
18.	An agreement shall be entered into with each teacher who is appointed as per the requirements of the University / Tamilnadu Private Colleges (Regulation) Act and rules there under.
19.	The post of teacher and Head of the Department wherever required for the proposed course shall be filled up before starting the course.
20.	No teacher shall be appointed or shall be continued in service, who has attained the age of superannuation as may be prescribed by the Tamilnadu Government.
21.	Suitable leave rules for teachers and non-teaching staff to be framed, generally in conformity with the State Government rules.
22.	Approval shall be obtained from the University before appointing the teaching staff.
23.	All conditions of affiliation laid down in Chapter XXVI Laws of the University Calendar, Volume I 2001 as amended shall be strictly followed.
24.	Such other rules and regulations as may be generally prescribed from time to time by the University shall also be complied with.
25.	If all the conditions of Provisional Affiliation granted are not complied with by the end of the period fixed then affiliation or approval shall cease automatically.
26.	The College should obtain the land use certificate and approved plan from the competent authorities before starting construction.
27.	<i>The College should provide rain water harvesting structure in the entire college, safe drinking water facilities and adequate toilet facilities for boys and girls. To provide solar power facility in the buildings of the Colleges.</i>
28.	<i>To fillup 3% of the post under teaching / non teaching category from differently abled persons.</i>
29.	<i>To fill up the post of Assistant Professors with visually impaired persons with 25% salary subsidy in self financing Arts and Science Colleges.</i>

I am also to inform you that provisional affiliation to the said course is granted to your College, for the academic year 2023-2024 only and will not be extended further (i.e., for the academic year 2024-2025) until and unless all the above conditions are satisfied in full. If the conditions are not fulfilled by the end of the academic year 2023-2024, as per Statute 44-A of Chapter XXVI of the Laws of the University Calendar Volume I, 2016, the provisional affiliation granted for the above said course will cease automatically and will not be extended for the next academic year i.e., 2024-2025.



I am to request you to kindly apply for continuation of provisional affiliation well in advance before the commencement of the next academic year 2024-2025 and no students should be admitted to the above said course without getting continuation of provisional affiliation from the University for the academic year 2024-2025.

Kindly acknowledge the receipt of this communication.

Yours faithfully,

  
REGISTRAR

Copy to:-

1. ☒ The Principal, Patrician College of Arts and Science, Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.
2. The Controller of Examinations, University of Madras, for information.
3. The Section Officer, B.Sc Examination
4. A-1 Section - for filing purpose.

  
18/11/23

Minutes of the Governing Body Meeting

**PATRICIAN COLLEGE OF ARTS AND SCIENCE, Adyar, Chennai****GOVERNING BODY MEETING NOTICE**

There will be a meeting of the Governing Body on Friday, 13th October 2023 @ 3 p.m. in the Board Room, C Block. All members are invited to attend the meeting.

**AGENDA**

- |   |  |
|---|--|
| 1. Prayer   | – Bro. John Kennedy Member   |
| 2. Welcome & Introductory Remarks   | – Bro. George Mangara Community Superior, Chairperson                              |
| 3. Minutes of Previous Meeting & Approval   | – Bro Dr A Stanislaus Secretary  |
| 4. Action taken report (ATR)  | – Bro Dr A Stanislaus  |
| 5. Director & Secretary's Report  | – Bro Dr A Stanislaus  |
| 6. Principal's Report   | – Dr Arokiamary Geetha Doss, Principal   |
| 7. Approval of the Recommendations of the / IQAC External Committee and new academic programmes | – Dr. Fatima Vasanth, Academic Director  |
| 8. Remarks  | – Dr Padmaja TVS Principal, Valliammal College for Women University Representative |
| 9. Any other matter with the Permission of Chair  |  |
| 10. Vote of Thanks  | – Dr B Anandapriya Vice Principal  |

**MINUTES OF GOVERNING BODY MEETING held on 13<sup>th</sup> October 2023 @ 3:00 p.m.****Venue: Board Room****Members Present**

1. Bro. George Mangara, Superior, Patrician Community - Chairperson
2. Bro. Dr. A. Stanislaus, Director and Secretary, PCAS - Secretary
3. Bro Dr S Arockiaraj – Vice Provincial, Patrician Community
4. Bro K J Anthony, Principal, St Patricks ICSE School
5. Bro. Kennedy, Headmaster, St. Patricks AIHSS
6. Dr Fatima Vasanth, Academic Director, PCAS
7. Dr Arokiamary Geetha Doss, Principal, PCAS
8. Dr Anandapriya, Vice Principal, PCAS
9. Mrs. Lenora Vieira, Senior Faculty, PCAS
10. Mr. S Bruno Cruz, Legal Expert
11. Dr Padmaja TVS, Principal, Valliammal College for Women, University Representative

**Apology Received** - Bro. Thomas Pushparaj, Principal, SMA

**The Agenda was taken - Proceedings****Agenda 1 - Prayer**

The Governing Body Meeting commenced with a prayer by Bro John Kennedy, Headmaster, St. Patricks AIHSS

**Agenda 2 - Welcome & Introductory Remarks**

Bro. George Mangara, Chairperson, Community Superior welcomed the members and gave the Introductory Remarks. He recalled the growth and development of the college within a span of 22 years and appreciated all stakeholders behind the growth.

**Agenda 3 - Minutes of Previous Meeting & Approval**

The Minutes of the previous meeting held on 26.11.2022 was presented by Bro. Dr. A. Stanislaus, Director & Secretary, PCAS. The minutes was proposed by Bro John Kennedy, Headmaster, St. Patricks AIHSS and seconded by Mrs. Lenora Vievra, Senior Faculty, PCAS for approval. The minutes was passed.

**Agenda 4- Action Taken Report**

The ATR was presented by Bro. Dr. A. Stanislaus and accepted

**Agenda 5 - Director & Secretary's Report**

Bro. Dr. A Stanislaus, Director and Secretary presented for the period October 2022 to October 2023. The report covered the following areas.

- Awards and recognitions received by the College.
- Introduction of new Academic Programs
- Staff recruitment/Termination/Staff resignation/ Retirement and Appointment of Principal & Vice Principal.
- Actual expenses for 2023-2024.
- Staff Welfare/ Learning Resources - Library
- College fees./Scholarship/Fee concessions
- Infrastructure enhancement.
- Observations on Internal audit.
- Way forward.

**Clarifications raised by members based on Director & Secretary's Report**

- Mr. Bruno Cruz, the Legal Expert, raised concerns about staff resignations. In response, Director cited reasons such as opportunities in government jobs, higher positions, higher salaries, and some individuals' intentions to move back to their native places to settle.

**Agenda 6 – Principal's Report**

Dr. Arokiamary Geetha Doss, Principal presented the College Report for the period October 2022 to September 2023. The report covered the following areas:

- Admission Status 2023-2024 as on 13/10/2023
- University Examination Results.
- Faculty- Academic participation/ Awards and Recognitions
- Research/MoUs/Programmes Organized/Certificate Courses/Department Awards
- Innovation and Entrepreneurship Eco System

- Extensive activities/SEEDS/ CLUBS /CELLS /UBA/MOUs
- Student Support Services/Student Achievements
- IQAC
- Challenges
- Future Directions.

**Members raised queries seeking clarifications on Principal's Report:**

- Superior Bro George Mangara sought clarification about the drop-out rate of students in Shift II, to which the Director responded that enrollment in Shift II is low due some students are taking up part-time jobs and the girls facing difficulties in reaching home late because of the Shift II timings.
- In addition, when asked if the credits would be transferable when students move to another institution, the Principal responded that it's not possible as the college is affiliated to the University of Madras.

**Agenda 7 - Approval of the Recommendations of the IQAC External Committee and proposal for new academic programmes**

Dr Fatima Vasanth, Academic Director presented the minutes of the IQAC External committee meeting held on 11th Aug 2023 @ 3 p.m. The recommendations were accepted by the committee.

**Clarifications raised by members based on Academic Director's Report**

- Mr. Bruno Cruz enquired about the student diversity, Brother Arockiaraj explained that the college lacks a hostel, resulting in low admission from outstation students. However, the college provides information about nearby hostels to students seeking accommodation.

**Agenda 8 - Remarks by members**

- Dr. Padmaja TVS, Principal of Valliammal College for Women, joined virtually and conveyed her regards and best wishes.
- Mr. Bruno Cruz enquired about the statutory committees in the college. AD detailed all the statutory and non-statutory committees that are in place in the college. She also added that we submit a NIL report status on Ragging and Anti-Sexual Harassment cases.

**Agenda – 9 - Any other matter with the permission of Chair**

The members appreciated the college management and the staff for the many new initiatives.

**Agenda 10 - Vote of Thanks**

The meeting came to an end with vote of thanks proposed by Dr. Anandapriya, Vice Principal, PCAS. She expressed gratitude to all the attendees for their presence, presentations, and valuable inputs.